

## REGULATIONS ON EXAM CONFLICTS AT THE FACULTY OF CHEMICAL SCIENCES

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### 1. PURPOSE

Although the exam schedule is designed to ensure sufficient separation between subjects in the same year, overlaps between subjects in different years are inevitable. In accordance with the provisions of the Student Statute (BOE 31/12/2010) and the UCM Student Statute, the Faculty of Chemical Sciences Board of 23/07/2020 approves the following rules to be followed in said faculty in cases where a student has simultaneous examinations:

1. To exercise their right to take both examinations, the student concerned must inform the lecturers of both subjects at least 15 days before the start of the examination period (bearing in mind that the month of August will not be counted for this purpose).
2. In one of the subjects involved, the teacher must set an alternative date so that the affected student can take the exam.
3. Unless otherwise agreed, core subjects, followed by compulsory subjects, shall take precedence over optional subjects, and within the compulsory subjects, those from lower years shall take precedence. In the case of subjects from the same year, the teacher with the highest rank and seniority shall take precedence in maintaining the date and time of the examination.
4. For subjects in which a special examination is to be held, the teacher will agree with the student on an alternative date and time, avoiding any clash with any other examinations the student may have. In such cases, the teacher will decide on the type of examination to be held, endeavoring to ensure that its rules and level of difficulty are as similar as possible to those established for the rest of the students in the group.
5. The teacher conducting a special examination may require the student to provide a certificate of attendance for the other examination with which it was incompatible. Without this certificate, the teacher will not be obliged to assess a special examination.
6. All disputes that may arise in the application of these regulations shall be resolved by the Faculty Governing Team, following written notification to the latter at least two working days prior to the examination.
7. These guidelines shall apply to all Bachelor's and Double Bachelor's degrees taught at the Faculty of Chemical Sciences.

*Disposición final única.* Las presentes directrices entrarán en vigor al día siguiente de ser aprobadas por la Junta de la Facultad de Ciencias Químicas.

Aprobada en Junta de Facultad el 23 de julio de 2020.